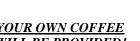
## DRAFT OCTOBER AGENDA

## California Environmental Education Interagency Network (CEEIN)

Date: October 19, 2004
Time: 9:30 a.m. to 11:30 a.m.
Location: Cal/EPA Building, Room 2540

Lead:Susan KnadleBRING YOUR OWN COFFEENote taker:Tom MaysFRUIT WILL BE PROVIDED!

Timekeeper: Zori Lozano-Friedrich Facilitator: Zori Lozano-Friedrich Backup Lead: Laurie Monserrat



## **AGENDA**

	AGENDA	T 1	Ti	4 -41
	Item	Lead	Time	Action
1.	Check – in and Catch -up	Susan &	9:30 – 9:40	Distribute
1.	Welcome & Introductions	Zori	9.30 - 9.40	Sign-In Sheet
	Review Agenda	2011		Sign in Sheet
	Approve Minutes			
	Update Outstanding Action Items			
	Distribute "What's New in Your World"			
2.	What's New In Your World	A11	9:40 – 10:00	
۷.	what s new in Tour world	Kathleen	9.40 - 10.00	
	Ollie Saves the Planet (10 min)	Strickley	10:00 - 10:10	
	One baves the France (10 mm)	Phaedra	10.00 10.10	
	Public Service Announcements (5 min)	Bota		
3.	Committee Reports & Discussion		10:10 - 10:45	
	Administration & Organization	Joanne		
	Nothing to Report	Vorhies	0 min	
	Communications & Outreach			
	Brochure Update	Carolyn	15 min	
	Diversity	Tucker		
	Nothing to Report			
	Leadership & Legislation	Kay	0min	
	AB 1548 Update	Antunez		
	AB 1696 Update		45 .	
	Environmentality	Andrea	17 min	
	Committee Definition	Lewis		
	JCEC Update	Karen	3 min	
		Johnson	3 111111	
4.	New Business	Bill	10:45 – 10:52	
- <del>-</del>	CDE Update	Andrews	6-8 minutes	
	EE Compendium	1 211010 1110		
	EE Board			
	Jill Buck – Go Green Initiative			
		Jill Buck	10:52 – 11:25	
5.	Meeting Wrap-Up	Zori	11:25 – 11:30	
	Clarify Action Items			
	<ul> <li>Pending Items/Parking Lot</li> </ul>			
	<ul> <li>Develop November Meeting Agenda</li> </ul>			
	Evaluate Meeting			

- Start and end meetings on time; stay on track on agenda.
- Listen and treat others' opinions with respect.
- Keep commitments to agreements and assignments (i.e., follow-up, time frames, due dates, etc.).
- Make participation in the meeting your priority; keep cell phones on vibrate and only accept emergency calls (outside the meeting room).
- A quorum of 11 CEEIN Members is needed to hold a meeting.
- For major decisions, if consensus can't be reached, the issue will be put to a vote of the CEEIN members present at the following meeting.
- Make a conscious effort to conduct the meeting in an environmentally friendly manner.

